OnSite

MODULE DATASHEET · B ONSITE

Guard Service

See which of the security company's staff are on site right now, at which site and since when: from the gate movements, instead of a paper log.

Security company | Gate movement | Guard report | Queried for a time

Who it is for: site manager, the client of the security service, security manager
What it shows: the Őrszolgálat (Guard Service) overview, how the Őrszolgálatok (Guard report) works and the roles
Prepared by: B Consulting Kft. · bonsite.hu
Version: 1.0 · 13 October 2026 · screenshots use demo data

The Őrszolgálat (Guard Service) overview

Mark the security company

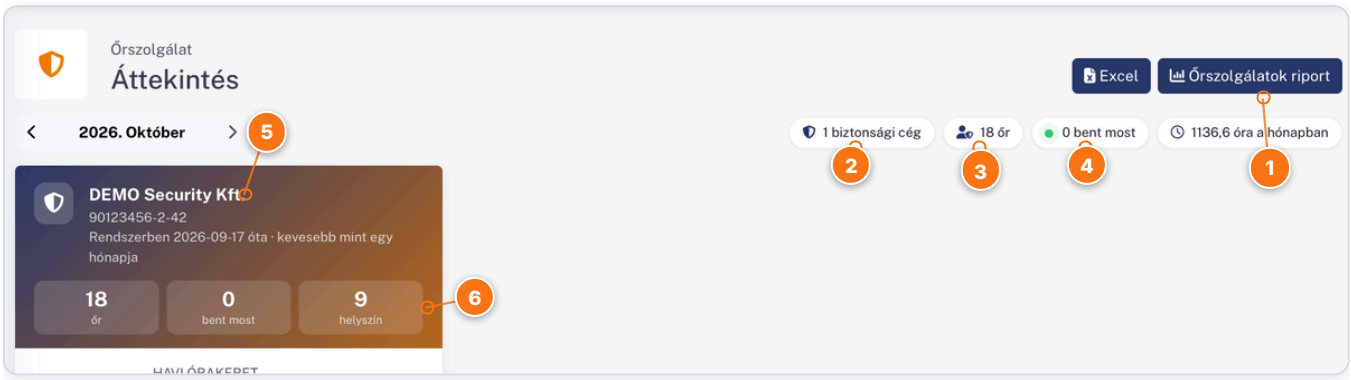
You mark the company as a security company, so the report shows its staff.

Entry at the gate

The guard's entry and exit are recorded at the gate, like anyone else's.

Őrszolgálatok (Guard) report

Which of the security company's staff are in: company, site, tax ID, name, current level and the time of entry.



1. **Őrszolgálatok riport (Guard report) button**: opens the detailed list
2. **Security company**: how many companies are marked
3. **Guards**: the number of the company's staff
4. **Bent most (In now)**: how many are in right now
5. **The security company**: name and tax number
6. **Summary**: guards, in now, sites

Open the report: the Őrszolgálatok riport button opens the detailed list: who is in, at which site and since when.

What is this view for?

The Guard Service menu shows the presence of the security company serving on site, from the gate movements: how many guards belong to the company, how many are in, and at how many sites they serve.

Screenshots come from the demo licence interface; the companies and names in them are fictitious.

The guard service step by step

OnSite

1

Mark the security company

You mark the company as a security company in the system.

2

The guard enters at the gate

The guard's entry and exit are recorded at the gate.

3

Őrszolgálatok (Guard) report

In the report you see who is in, at which site and since when.

4

Query for a time

You can enter a time too; the report shows the state at that time, based on the movements of the previous 3 days.

The Őrszolgálatok (Guard) report

Who is in from the security company?

Current state
who is in now

TO DO

1. Open the **Őrszolgálatok riport** (Guard report)
2. Anyone whose last movement is an entry is in
3. Columns: company, site, tax ID, name, current level, entry time

For a time
looking back

TO DO

1. Enter the time
2. The report shows the state at that time
3. It works from the movements of the previous 3 days
4. It shows the time of the query

Permission
who sees it

TO DO

1. Those you give permission to can see the report

Who does what

Company setter
master data

- Marks the company as a security company

Guard
gate movement

- Enters and exits at the gate
- The movement is recorded

Report viewer
with permission

- Views the Őrszolgálatok (Guard) report
- Queries it for a time too

The above is the typical split. Roles are set per function inside the module.

How does it connect to other modules?

Time Tracking & Access Control
The guard's entry at the gate is recorded in access control, and the report is built from it.

Reports
The Őrszolgálatok (Guard) report is also listed in the Reports menu, with the other reports.

See it in action

Request an online demo of the Guard Service module, run with your own site processes.

bonsite.hu/kapcsolat
info@bonsite.hu
+36 70 627 7193

Gate
presence from the entries

3 days
look-back for a timed query

Permission
permitted users see the report

Security company
can be marked as a company