OnSite

MODULE DATASHEET · B ONSITE

Occupational Safety

Whose training is due, which document is expiring, who has been banned: the occupational-safety register in one place, in filterable lists.

Awaiting training | Expiring documents | Events | Ban

Who it is for: occupational-safety officer, HR, site manager
What it shows: the Expiring documents and All employees lists, the daily routine and the roles
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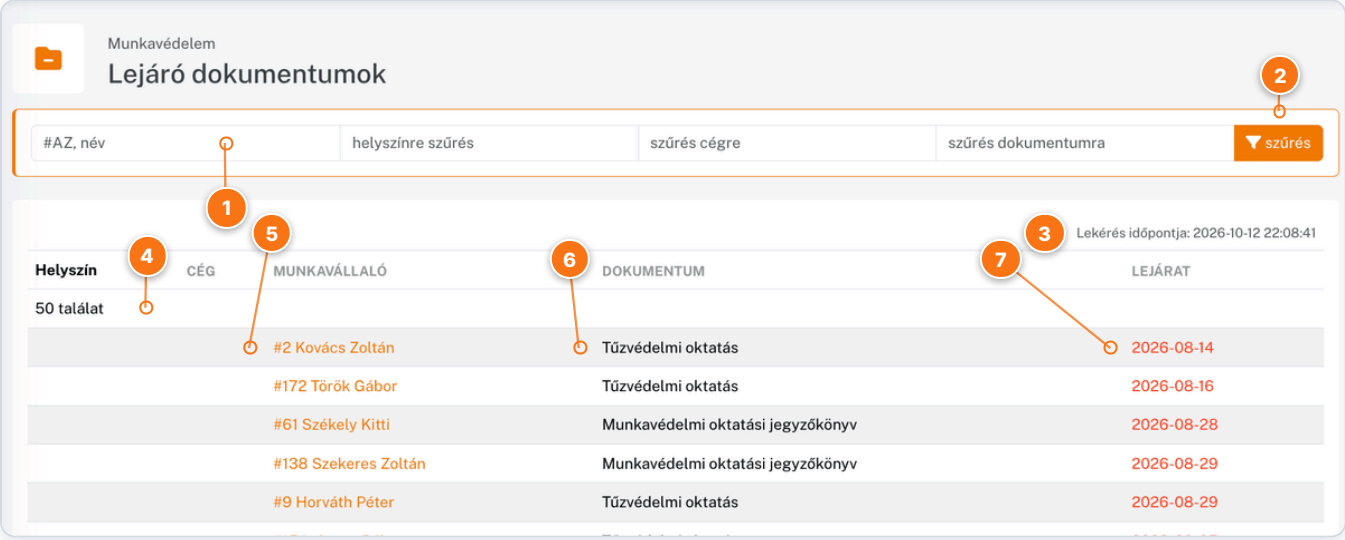
The Lejáró dokumentumok (Expiring documents) list

Who is expiring, and what
Per employee the document name and the expiry date, for example fire-safety training or the safety-training record.

Filter what you need
Filter by employee ID and name, site, company and document.

See when it was fetched
The list shows the time of the query and the number of results.



1. **Filters**: ID or name, site, company, document
2. **szűrés (filter) button**: applies the filters you set
3. **Time of the query**: when the list was produced
4. **Number of results**: the number of rows matching the filter
5. **Employee**: ID and name, click the name to open the record
6. **Document**: the name of the expiring document
7. **Expiry**: the expiry date, in red

Narrow it to your area: filter by site or company so you see the expiring documents of your own area.

What is this view for?

The Safety menu gives an overview of the employees' **safety documents** and **training status**: who is awaiting training (Oktatásra várnak), what is expiring (Lejáró dokumentumok), who is banned.

Screenshots come from the demo licence interface; the companies, plates and names in them are fictitious.

The safety officer's routine

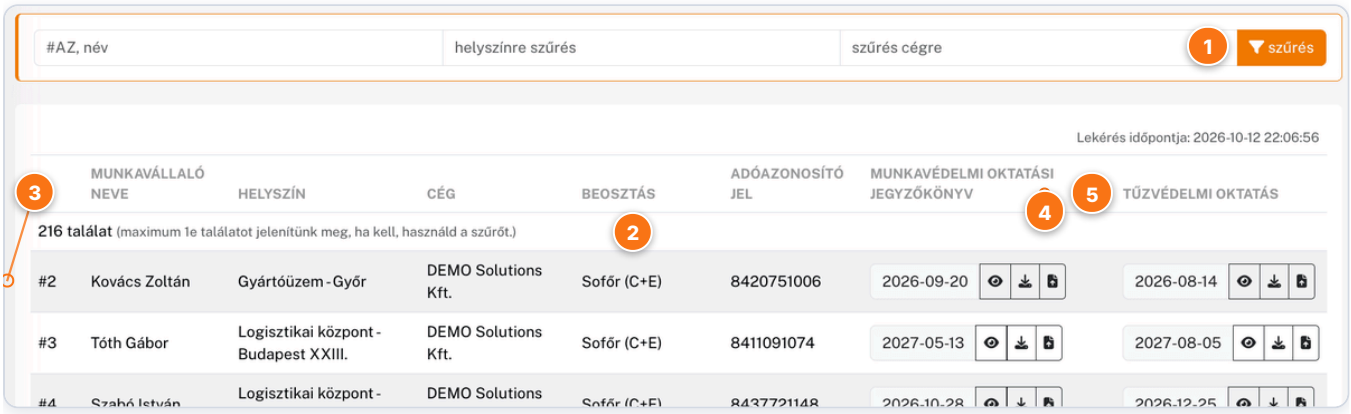
1 Oktatásra várnak (Awaiting training)
The list shows whose training is due.

2 Expiring documents
Per employee and per document you see the expiry date.

3 Event with participants
You can create a general event with participants and their movements.

4 Ban
A ban can be global or project-level.

All employees: training dates in one table



1. **Filters**: ID or name, site, company
2. **Results**: the headcount matching the filter
3. **Employee and position**: name, site, company and position per row
4. **Safety-training record**: date, with buttons for the document next to it
5. **Fire-safety training**: date, with buttons for the document next to it

A due or expiring matter

Awaiting training
the employee's training is due

TO DO
1. Open the **Oktatásra várnak** (Awaiting training) list
2. See whose training is due
3. Organise the training

A document is expiring
training, record

TO DO
1. Open the **Lejáró dokumentumok** (Expiring documents) list
2. Filter by site, company or document
3. Take care of the renewal

Ban
when someone has to be banned

TO DO
1. Open the **Kitiltás** (Ban) menu
2. A ban can be global or limited to one project

Events and bans

What do you get?

Event with participants
You can record a general event with participants and their movements.

Global ban
The ban applies to the whole system.

Project-level ban
A ban can be limited to one project.

Safety officer
main user

- Reviews the Oktatásra várnak and Lejáró dokumentumok lists
- Records events with participants
- Manages bans

HR
administration

- Maintains the employees' documents and their validity
- Checks the training dates in the All employees list

Site manager
own area

- Filtered by site, sees the expiring documents of their own area

Connections

The above is the typical split. Roles are set per function inside the module.

How does it connect to other modules?

Digital training
Assigning training, the online exam and the certificate are there. You see the due training here, on the Oktatásra várnak list.

Subcontractor portal
For external companies: site permission with expiry, the expiring-permissions report and the subcontractor tree.

HR & document management
Document-type validity is set in the HR module; you see the expiring documents here.

See it in action

Request an online demo of the Occupational Safety module, run with your own site processes.

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Cloud-based
no own server, nothing to install

Web + mobile
on computer, tablet, phone

GDPR, NIS2
compatible data handling and processes

1-2 weeks
average onboarding